



Washington State Department of

Early Learning

ECEAP Reminders and Links

September 1, 2009

E-mail: eceap@del.wa.gov

Web: www.del.wa.gov/eceap

Due Dates

- [Billing](#) for August services September 15
- [Site Approval](#) Forms for new classrooms. . . . Two weeks before classes begin
- Insurance certificate Upon renewal
- Update [ECEAP Management System](#) (EMS) September 15
- Register for [ECEAP Directors Meeting](#) By September 25
- Update your [Contractor Staff Contacts](#) September 30
- Request to use ECEAP funds for [federal match](#) (optional) September 30
- Fully enroll all classes By 30 days after classes start
- Enter all Child Enrollment Forms (CEFs) in EMS October 15

ECEAP Announcements

ECEAP Directors Meeting – October 2, 2009, 9:00-3:00, Yakima Arboretum

We look forward to meeting with at least one representative from each ECEAP Contractor at the DEL Fall ECEAP Directors Meeting. Pre-registration is necessary for planning purposes. Topics include:

- Meet new DEL staff and ECEAP directors
- 2008-09 ECEAP data and outcomes
- DEL monitoring plans for 2009-10
- ECEAP outcomes reporting for 2009-10
- Topics of your choice/Sharing new initiatives

More details and the registration form are at:

<http://www.del.wa.gov/publications/eceap/docs/FallMtgRegistrationForm.doc>

ECEAP Monthly Calls

DEL ECEAP Specialists will begin monthly calls with ECEAP Directors in September. For the 2009-2010 program year, we have reserved the fourth Tuesday, Wednesday and Thursday of most months for these important conversations. During the calls, we:

- Provide technical assistance.
- Learn about your accomplishments and concerns.
- Review dates for deliverables, meetings and trainings.
- Follow-up on your EMS data and any action plans.

Your assigned ECEAP specialist will contact directors soon to schedule dates and times . . . so have your calendars ready!

ECEAP Monitoring Visits and Program Reviews

DEL is taking a different approach to on-site monitoring. Teams of ECEAP specialists will visit *all* contractors this school year, for either a one-day *monitoring visit* or a *full program review*. Monitoring visits will be individualized for each contractor. Directors and specialists will plan these visits together during their monthly call. The two contractors that have full program reviews in 2009-10 year have been notified. If you have any questions, please contact the ECEAP specialist assigned to your contract.

Billing DEL for August Services

The process for billing DEL has significantly changed. It has fewer steps and will save you time. See the Training section of this e-newsletter to sign up for the billing webinar.

Instead of the cost reimbursement system used in the past, you now bill for specific “payment points” after services are provided. You receive the amount in Section B of your Contract for each month, as long as the listed ECEAP services were provided. You no longer bill DEL for actual expenditures or submit your ECEAP budget to DEL. The ECEAP Management System (EMS) no longer has the FMIS tab (budget and voucher section).

If your contract includes a payment point for August, you must submit an A-19 invoice voucher to DEL by September 15; this form was e-mailed to you on August 31 and includes your monthly payment points. Save this form electronically, to use each month. For July and August 2009 only, you will not submit the Monthly Report in EMS.

To complete the invoice:

- Fill in the Invoice Service Period (Month/Year of service)
- Click “No” for “Is this a final billing?”
- Under Payment Points, find the correct month. On that line, enter your contracted number of slots under “Billed Quantity.” Your contracted slots can be found on the face sheet of your 2010 contract.
- The form will compute and fill in your total Invoice Amount, which should match the Contract Budget amount for that month.
- Print, sign and date. Mail to the address at the top of the form. That’s all!

Who to Call / New ECEAP Specialists

See the revised list of who to call at DEL with ECEAP questions. Some of you have new assigned ECEAP Specialists, listed on the second page at this link:

www.del.wa.gov/publications/eceap/docs/DEL_ECEAP_Staff_Contacts.pdf

Update Contacts with DEL

By September 30, to ensure that this e-newsletter and other DEL information are sent to the right people in your agency, please complete and e-mail the form at:

www.del.wa.gov/publications/eceap/docs/DEL_ECEAP_Staff_Contacts.pdf.

Update ECEAP Management System (EMS)

By September 15, you must enter accurate information in the Contractor, Subcontractor, and Program Information Form (PIF) sections of the EMS. On the PIF for each site, remember to update your funded enrollment level (FEL), class times, start dates and end dates so that they are accurate for 2009-10. This information did not automatically rollover onto the new PIF; if you have not entered it for 2009-10, these sections are blank and the record is incomplete.

Site Approval Form - Simplified

DEL has simplified the Site Approval Form, omitting the requirement for photographs. Use this new form to obtain prior approval before opening a new classroom or relocating an existing classroom. Please email the form several weeks before classes open. The form is available at

www.del.wa.gov/publications/eceap/docs/Site_Approval_Form.doc.

Using ECEAP Funds for Federal Match

If you plan to use ECEAP funds as match to a federal program, e-mail a request to your assigned ECEAP Specialist by September 30. Include the amount you want to use from July 1, 2009, through June 30, 2010, and include the name of the federal program for which this match would apply.

Update ECEAP Sites on DEL Web

For parents seeking preschools, DEL maintains a list of ECEAP sites at, www.del.wa.gov/publications/eceap/docs/ECEAP_Sites.pdf. Please check this list and send additions or corrections to heike.syben@del.wa.gov. Make sure that the phone number listed for enrollment is answered year-round, or provide a back-up number for parents. Also, suggest a name for the site that is recognized by the community such as "President's Elementary School" rather than "ECEAP #12."

ECEAP Contractor Calendar 2009-2010

The ECEAP Contractor Calendar includes contract deliverables and EMS entry due dates, upcoming trainings, meetings and events. The Calendar is available at www.del.wa.gov/publications/eceap/docs/ContractorCalendar.pdf

The 2009-10 ECEAP Contract

The Department of Early Learning (DEL) made several changes in the ECEAP Contract for 2009 to make it easier to read and use and to compile most ECEAP expectations in one document. The new Contract was reviewed by DEL Staff, an Assistant Attorney General and the ECEAP Steering Committee. It was discussed with ECEAP Directors at the March 2009 Directors Meeting and revised based on feedback.

Please read your new contract carefully. Significant changes include:

- Preschool classes must start by September 30, except when the classroom is used for Migrant Seasonal Head Start past this date. (Exhibit A, Section 3a)
- New subcontractors must be approved by DEL. (Exhibit A, Section 3c)
- Contractors are required to send a representative to DEL/ECEAP Directors Meetings and participate in monthly calls with their assigned ECEAP Specialist. (Exhibit A, Section 3f & 3g)
- DEL will be developing an ECEAP outcomes reporting plan and contractors will participate. (Exhibit A, Section 3h)
- All staff who work with ECEAP programs must report suspected child abuse and neglect and must watch the DSHS video "Making a CPS Referral: A Guide for Mandated Reporters." (Exhibit A, Section 4)
- Some due dates for deliverables are changed. Due dates are included in the contract. (Exhibit A, Section 5)
- Language was added requiring that contractors have a cost allocation plan when expenses are shared between ECEAP and other funding sources. (Exhibit A, Section 13)
- The billing procedure is simplified. (Exhibit A, Section 14)
- The inventory requirements are more detailed. (Exhibit A, Section 15)

Training Opportunities

DECA for Preschoolers Training

This fall, DEL is offering the two-day DECA Basic Implementation training in four locations. This training is designed for staff who use the Devereux Early Childhood Assessment (DECA). DEL is covering training and travel costs for current ECEAP staff. For each location, participants must attend both days.

- October 8-9, 8 to 4:30, Spokane
- November 5-6, 8 to 4:30, Everett
- November 12-13, 8 to 4:30, Olympia
- November 19-20, 8 to 4:30, Wenatchee

Registration is due at least one week before each training. Learn more and register at www.del.wa.gov/publications/eceap/docs/Fall2009_DECARegistration.doc

ECEAP Billing and Monthly Report Training Webinar

ECEAP has a new Monthly Report in EMS and a new process for billing. We have created a simple, free Webinar training for directors, fiscal staff or anyone involved in the billing and monthly reporting process. You participate from your desk, using your phone line and computer.

- To register for Tuesday, September 8, 1:00 to 2:00 p.m., go to www2.gotomeeting.com/register/901369499
- To register for Thursday, September 10, 10:00 to 11:00 a.m., go to www2.gotomeeting.com/register/446387706

After registering you will receive a confirmation email containing information about joining the Webinar.

DECA Advanced Resilience Training, October 30 & 31, 8:30 a.m. to 4:30 p.m., Pasco
This two-day training on “Building THEIR Bounce, Building YOUR Bounce: Effective Strategies for Promoting the Social-Emotional Health and Resilience of Children and the Adults Who Care for Them” is hosted by Benton-Franklin Early Learning Alliance at the Educational Service District 123 in Pasco. Call (509) 545-6145 for more information.

WAEYC Conference, October 15-17, Bellevue, WA. www.waeyc.org/Conference.htm

Resource Links

Beyond the School Yard: Pre-K Collaborations with Community-Based Partners

This report from Pre-K Now, a campaign of the Pew Center on the States, discusses partnerships between state-funded preschool education programs and community-based providers, such as Head Start and child care centers. The authors provide recommendations for successfully implementing these partnerships. www.preknowinfocenter.org/ct/27LyNL61c4VY/

Healthy Food Choices Families don't have to give up great taste to eat nutritious meals and snacks. These resources will provide nutritional information, tips, and healthy recipes to incorporate fruits and vegetables in daily meals.

<http://content.cleverex.com/hslc/ecdh/Health/Nutrition/Nutrition%20Families/HealthyFoodChoi.htm>

Model Preschools in Harlem Geoffrey Canada's nonprofit has created a web of programs that begin before birth, end with college graduation and reach almost every child growing up in 97 blocks in central Harlem. The Obama administration seeks to replicate this model in 20 cities, in a program called Promise Neighborhoods, and has set aside \$10 million in the 2010 budget for planning. A recent Harvard study calls this the most ambitious social experiment to alleviate poverty of our time."

[www.washingtonpost.com/wp-](http://www.washingtonpost.com/wp-dyn/content/article/2009/08/01/AR2009080102297.html?sid=5720090801202632)

[dyn/content/article/2009/08/01/AR2009080102297.html?sid=5720090801202632](http://www.washingtonpost.com/wp-dyn/content/article/2009/08/01/AR2009080102297.html?sid=5720090801202632)

IQ: Overrated James J. Heckman, an economist at the University of Chicago, demonstrated that the long-lasting achievement shown by The Perry Preschool project is based on boosting personality traits, such as self-control and grit, rather than boosting intelligence. He argues that it's time policymakers stop fixating on academic test scores and instead devote resources to improving these attributes.

www.boston.com/bostonglobe/ideas/articles/2009/08/02/grit_iq_is_overrated/

Results Matter Video Library These videos help providers use observation, documentation and assessment to inform practice. You can watch the clips online or download QuickTime versions for use in professional development activities. www.cde.state.co.us/resultsmatter/RMVideoSeries.htm

Examining Barriers to Pre-K Enrollment Two research briefs report challenges to reaching certain demographic groups with lower pre-k enrollment rates. While Power PAC focused on low-income families in Chicago and WRO focused on Latino families in California, the organizations discovered similar reasons for under-enrollment among both groups, including:

- Confusing and cumbersome enrollment processes that are even more challenging when language barriers exist;
- Concerns about cost, especially if parents have to pay for additional hours of care;
- A lack of information about pre-k programs and/or about their importance for young children; and
- The scarcity of programs in certain neighborhoods, especially Latino communities.

Save the Children's report card reviews 25 countries and places the US as one of seven that achieved three or fewer minimum policy goals necessary for healthy early childhood development.

www.savethechildren.org/jump.jsp?path=/publications/state-of-the-worlds-mothers-report/state-worlds-mothers-report-2009.pdf?WT.mc_id=0509_sowm_b_fullr

Early Education Reduces Risky Behaviors This study shows that early education reduces health behavioral risk factors in the adult years by enhancing educational attainment, health insurance coverage, income and family environments. www.thecherrycreeknews.com/content/view/4830/2/

What's So Important About Good Relationships? Research tells us that relationships support emotional and mental health in infants and young children.

www.eclkc.ohs.acf.hhs.gov/hslc/ecdh/Mental%20Health/Resources%20and%20Support%20for%20Families/Parent%20Involvement%20in%20Children's%20Mental%20Health/WhatsSoImporta.htm

"The principal goal of education in schools should be creating men and women capable of doing new things, not simply repeating what other generations have done; men and women who are creative, inventive, and discoverers, who can be critical and verify, and not accept, everything they are offered." Jean Piaget